



CODE OF CONDUCT AND ETHICS (As of August 9, 2011)

Definitions

1. The following terms have these meanings in this Policy:
 - a) *“Individuals”* – All categories of membership defined in the Squash Canada Bylaws, as well as all individuals engaged in activities with Squash Canada, including but not limited to, athletes, coaches, judges, officials, volunteers, directors, committee members, officers, team managers, team captains, medical and paramedical personnel, independent contract personnel and administrators, but excluding full or part-time office staff employees.

Purpose

2. The purpose of this Code of Conduct and Ethics is to ensure a safe and positive environment within Squash Canada programs, activities and events, by making all individuals aware that there is an expectation of appropriate behavior, consistent with the values of the Squash Canada, at all times.
3. The Squash Canada is committed to providing an environment in which all individuals are treated with respect. Further, the Squash Canada supports equal opportunity and prohibits discriminatory practices. Members of the Squash Canada are expected to conduct themselves at all times in a manner consistent with the values of the Squash Canada that include fairness, integrity, open communication and mutual respect.
4. Conduct that violates this Code of Conduct and Ethics may be subject to sanctions pursuant to Squash Canada’s policies related to discipline and complaints.

Application of this Policy

5. This policy applies to Individuals relating to conduct that that may arise during the course of Squash Canada business, activities and events, including but not limited to, office environment, competitions, practices, tournaments, training camps, travel, and any meetings.
6. This policy applies to conduct that may occur outside of Squash Canada business and events when such conduct adversely affects relationships within the Squash Canada and its work and sport environment and/or is detrimental to the image and reputation of the Squash Canada.

Responsibilities

7. **All** Individuals have a responsibility to:
 - a) Maintain and enhance the dignity and self-esteem of Individuals and all people by:
 - i. Demonstrating respect to individuals regardless of body type, physical characteristics, athletic ability, gender, ancestry, color, ethnic or racial origin, nationality, national origin, sexual orientation, age, marital status, religion, religious belief, political belief, disability or economic status;
 - ii. Focusing comments or criticism appropriately and avoiding public criticism of Individuals or athletes, coaches, officials, organizers, volunteers, employees and members;
 - iii. Consistently demonstrating the spirit of sportsmanship, sports leadership and ethical conduct;
 - iv. Acting, when appropriate, to prevent or correct practices that are unjustly discriminatory;
 - v. Consistently treating individuals fairly and reasonably; or
 - vi. Ensuring that the rules of the sport, and the spirit of such rules, are adhered to.

- b) Refrain from any behavior that constitutes harassment, where harassment is defined as comment or conduct directed towards an individual or group, which is offensive, abusive, racist, sexist, degrading or malicious. Types of behavior that constitute harassment include, but are not limited to:
 - i. Written or verbal abuse, threats or outbursts;
 - ii. The display of visual material which is offensive or which one ought to know is offensive;
 - iii. Unwelcome remarks, jokes, comments, innuendos or taunts;
 - iv. Leering or other suggestive or obscene gestures;
 - v. Condescending or patronizing behavior which is intended to undermine self-esteem, diminish performance or adversely affect working conditions;
 - vi. Practical jokes which cause awkwardness or embarrassment, endanger a person's safety or negatively affect performance;
 - vii. Any form of hazing;
 - viii. Unwanted physical contact including touching, petting, pinching or kissing;
 - ix. Unwelcome sexual flirtations, advances, requests or invitations;
 - x. Physical or sexual assault;
 - xi. Behaviors such as those described above that are not directed towards individuals or groups but have the same effect of creating a negative or hostile environment; or
 - xii. Retaliation or threats of retaliation against an individual who reports harassment.
- c) Refrain from any behavior that constitutes sexual harassment, where sexual harassment is defined as unwelcome sexual comments and sexual advances, requests for sexual favors, or conduct of a sexual nature. Types of behavior that constitute sexual harassment include, but are not limited to:
 - i. Sexist jokes;
 - ii. Display of sexually offensive material;
 - iii. Sexually degrading words used to describe a person;
 - iv. Inquiries or comments about a person's sex life;
 - v. Unwelcome sexual flirtations, advances or propositions;
 - vi. Persistent unwanted contact;
 - vii. Sexual assault.
- d) Refrain from the use of power or authority in an attempt to coerce another person to engage in inappropriate activities.
- e) Refrain from consuming alcohol or tobacco products while participating in Squash Canada programs or events.
- f) In the case of adults, avoid consuming alcohol in situations where minors are present, and take reasonable steps to manage the responsible consumption of alcoholic beverages in adult-oriented social situations associated with Squash Canada events.
- g) Respect the property of others and not willfully cause damage.
- h) Abstain from the non-medical use of drugs or the use of performance-enhancing drugs or methods.
- i) Comply at all times with the Constitution, Bylaws, policies, rules and regulations of the Squash Canada, as adopted and amended from time to time, including complying with any contracts or agreement executed with or by Squash Canada.
- j) Adhere to all Federal, Provincial, Municipal or host country laws.

Coaches

- 8. In addition to paragraph 7 above, **Coaches** have additional responsibilities. The athlete-coach relationship is a privileged one and plays a critical role in the personal as well as athletic development of their athletes. Coaches must

understand and respect the inherent power imbalance that exists in this relationship and must be extremely careful not to abuse it. Coaches will at all times:

- a) Ensure a safe environment by selecting activities and establishing controls that are suitable for the age, experience, ability and fitness level of athletes, including educating athletes as to their responsibilities in contributing to a safe environment.
- b) Prepare athletes systematically and progressively, using appropriate time frames and monitoring physical and psychological adjustments while refraining from using training methods or techniques that may harm athletes.
- c) Avoid compromising the present and future health of athletes by communicating and cooperating with sport medicine professionals in the diagnosis, treatment and management of athletes' medical and psychological problems.
- d) Under no circumstances provide, promote or condone the use of drugs or performance-enhancing substances.
- e) Accept and promote athletes' personal goals and refer athletes to other coaches and sports specialists as appropriate and as opportunities arise.
- f) At no time engage in an intimate or sexual relationship with an athlete of under the age of 18 years and at no time engage in an intimate or sexual relation with an athlete over the age of 18 if the coach is in a position of power, trust or authority over the athlete.
- g) Where an athlete has qualified for a training camp, provincial team, national team, etc., the Coach will support the program, applicable coaching staff and Squash Canada.
- h) Wear proper attire and identification while actively working (Coaches will be supplied with a Squash Canada coaching shirt and Squash Canada jacket/sweatshirt) and adhere to the World Squash Federation, Squash Canada and event rules regarding clothing, advertising and logos.

Athletes

9. In addition to paragraph 7 above, Athletes will have additional responsibilities to:

- a) Report any medical or fitness problems in a timely fashion, where such problems may limit the athlete's ability to travel, train or compete; or, in the case of carded athletes, interfere with the athlete's ability to fulfill requirements under the Athlete Assistance Program.
- b) Participate and appear on time for all competitions, practices, training sessions, events, activities or projects.
- c) Properly represent themselves and not attempt to enter a competition for which they are not eligible, by reason of age, classification or other reasons.
- d) Adhere to the World Squash Federation, Squash Canada and/or event rules and requirements regarding clothing and equipment, as applicable.
- e) Listen and take direction from coaches and people in authority positions within the Squash Canada as required.
- f) Not withdraw from an event or fail to attend an event without reasonable cause.
- g) Not fail to complete a match without reasonable cause.

Officials

10. In addition to paragraph 7 above, Officials will have additional responsibilities to:

- a) Conduct all events according to the rules of Squash Canada and/or the World Squash Federation.
- b) Be fair and objective.
- c) Avoid situations which a conflict of interest may arise.
- d) Make independent judgments.